Windows Mobile email setup

Set up Office apps and email on a mobile device - Microsoft - add your college email @madisoncollege.edu accounts

Please read information and warnings before proceeding.

Setup your college email in Windows Mobile
General instructions - your phone options may differ.

1. Settings > email + accounts > Add an account
2. Choose Exchange
3. email address: enter your college email address - yourUsername@madisoncollege.edu
4. Password: enter your password
5. Press Sign In / Next
6. Select which items you would like to sync and select Next. When the data synchronization process is complete, your Inbox will be displayed.
7. If prompted for additional Settings:
   • Check the - This server requires an encrypted (SSL) connection check box.
   • User: yourUsername@madisoncollege.edu
   • Password: your password
   • Domain: madisoncollege.edu

Remember to update your password on the Windows Mobile device too whenever you change your password.

Remove an account from Windows Mobile
To change the account information on your Windows Mobile device, you may need to remove and re-add the account. General instructions - your phone options may differ.

1. Settings > Accounts > email and accounts
2. Select the account you want to remove
3. Tap and hold, then select Delete I tap Manage
4. Select Delete and confirm to delete the account